



Approved by the Rector's Council – Protocol №53, 2023
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Rule on Financial Support and Incentives for Students

Petre Shotadze Tbilisi Medical Academy

Financial support and incentives for students of **Petre Shotadze Tbilisi Medical Academy** (hereinafter – **TMA** or **the Academy**) shall be implemented in accordance with this rule.

Article 1. Types of Financial Incentives

- 1.1 Within its competence, the Academy provides financial incentives to students. Academic financial incentives are granted each semester, based on achieved academic results and apply for the following semester.
- 1.2 Semester-based financial incentives are awarded after the completion of each semester, provided that the criteria established by this rule are met, and apply to the next academic semester.

Article 2. Criteria for Financial Incentives

- 2.1 The decision to grant financial incentives is based on the academic performance of the previous semester.
- 2.2 To receive financial incentives, a student must cumulatively meet the following conditions:
 - a) The Grade Point Average (GPA) of the previous semester must be no less than 4.0;
 - b) The student must have fully completed the semester workload defined by the program (30 ECTS credits);
 - c) The student must not have a grade lower than 51 in any academic component;
 - d) The student must participate in public, social, cultural, sports, or scientific-research activities organized by the Academy or carried out on behalf of the Academy.

Scientific activities include:

- Participation in an Academy scientific project
- Authorship or co-authorship of a scientific publication
- Participation in a scientific conference on behalf of the Academy with an oral or poster presentation

Social and other activities include:

- Participation in organizing student events
- Volunteer activities beneficial to society
- Participation in sports, cultural, educational, or social events
- Other activities contributing to the visibility and reputation of the Academy

If the requirements established by this document and its annexed scoring system are met:

- a) For an international student, the financial incentive amounts to 1,000 (one thousand) USD, which will be deducted from the tuition fee of the following semester;
- b) A student who is a citizen of Georgia will be fully exempt from paying tuition fees for the next academic semester.

To benefit from the financial incentive provided by this document, the student must accumulate at least 20 points according to the scoring system defined in Annex №1, in addition to meeting the criteria defined in Article 2.

A one-time financial incentive for first-year students who are citizens of Georgia admitted through National Examinations shall be determined in accordance with the internal regulations of the Academy.

Article 3. Financial Incentive Procedure

- 3.1 After the end of the semester, the Educational Process Management Department of the School of Medicine, based on academic data, prepares a list of student candidates who meet the criteria established by this document and submits it to the Dean.
- 3.2 Before submitting the documents defined in paragraph 3.1, the department informs candidate students about the obligation to provide documentation confirming their additional activities, which must be submitted within no later than 10 working days from the request.
- 3.3 The Dean of the School of Medicine submits the list together with the relevant documentation to the Rector's Council of the Academy for a final decision.
- 3.4 The Rector's Council makes its decision through a meeting protocol. The relevant structural unit of the Academy is responsible for the accuracy of the submitted information.

Article 4. Support for Socially Vulnerable Students and Students with Special Educational Needs or Disabilities

- 4.1 Taking into account the student's socio-economic condition, the Academy provides financial and/or other forms of support aimed at ensuring equal educational opportunities.
- 4.2 A socially vulnerable student is defined as a person whose status is confirmed by official state documentation.
- 4.3 To review issues related to supporting socially vulnerable students, the Academy has a Student Financial Support Committee, whose composition and operating procedures are determined by an order approved by the Rector's Council.
- 4.4 Financial support is granted based on a written application submitted by the student and relevant supporting documentation.
- 4.5 The Academy finances no more than 30% of the social grant amount awarded by the state.

- 4.6 For students with Special Educational Needs and students with disabilities, the Academy ensures the implementation of the principle of reasonable accommodation, which includes adapting: the learning process, assessment methods, the physical environment according to the student's individual needs.
- 4.7 Support measures for Special Educational Needs and disabled students are determined based on an assessment of individual needs and implemented in accordance with applicable legislation and internal regulations of the Academy.
- 4.8 **Personal Data Protection**
Information regarding students social status and health condition will be processed in accordance with the Academy's Personal Data Protection Policy and applicable legislation, ensuring confidentiality.

Article 5. Final Provisions

- 5.1 This rule is approved by the Rector's Council of the Academy.
- 5.2 The document enters into force on the date of approval, unless otherwise determined by the decision.
- 5.3 Amendments and additions to this document shall be made in the same manner as it was originally approved.

Annex #1

Point System

Scientific Research Activities

Activity	Points Awarded
Participation in a TMA scientific project (participation as support staff in the Academy's ongoing scientific projects)	5 points – 1 activity
Authorship of a TMA scientific paper	20 points
Co-authorship of a TMA scientific paper	10 points
Participation in a scientific conference on behalf of TMA with an oral/poster presentation	5 points – 1 activity

Social Responsibility Projects

Activity	Points Awarded
Volunteering activities: social enterprise “Babale”, Pink Space, nursing homes, orphanages, etc.	1 visit – 3 points
Obtaining funding from the TMA Social and Cultural Grant Competition – project authors	20 points
Organization of socially significant projects (e.g., awareness-raising campaigns, charity events, community benefit activities, including the social component within StudFest) – presenters, speakers, organizers	10 points – 1 activity

University Events / Activities

Activity	Points Awarded
Tutor status	2 points – tutor status
Participation in the tutoring program	Each session – 2 points A tutor may accumulate no more than 4 points
Organization of student events (conference, workshop, student club event) – organizers	10 points – 1 activity
Student events (conference, workshop, student club event) – participants (speaker, presenter, assistant to organizers)	5 points – 1 activity
Membership in the Open Day organizing team	5 points – 1 session
Participation on behalf of TMA in large-scale sports and cultural projects (e.g., StudFest, Universiade, Olympiad, etc.) in one or more disciplines	5 points
Participation on behalf of TMA in large-scale sports and cultural projects (e.g., StudFest, Universiade, Olympiad, etc.) – prize place	10 points